

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 21 September 2010 at 2.00 pm

County Hall, Oxford, OX11ND

Joanna Simons

Joanna Simons
Chief Executive

September 2010

Contact Officer:

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Councillors

Membership

Keith R. Mitchell CBE	- <i>Leader of the Council</i>
David Robertson	- <i>Deputy Leader of the Council</i>
Arash Fatemian	- <i>Cabinet Member for Adult Services</i>
Ian Hudspeth	- <i>Cabinet Member for Growth & Infrastructure</i>
Jim Couchman	- <i>Cabinet Member for Finance & Property</i>
Kieron Mallon	- <i>Cabinet Member for Police & Policy Co-ordination</i>
Louise Chapman	- <i>Cabinet Member for Children, Young People & Families</i>
Michael Waine	- <i>Cabinet Member for Schools Improvement</i>
Rodney Rose	- <i>Cabinet Member for Transport</i>
Mrs J. Heathcoat	- <i>Cabinet Member for Safer & Stronger Communities</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 29 September 2010 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 19 October 2010

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 26)

To confirm the minutes of the meetings held on 20 and 27 July and 10 August 2010 (CA3) and to receive for information any matters arising therefrom.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am on the working day before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. Financial Monitoring - September 2010 (Pages 27 - 126)

Cabinet Member: Finance & Property

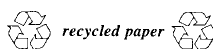
Forward Plan Ref: 2010/077

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Report by Assistant Chief Executive & Chief Finance Officer (CA6).

Monthly financial report on revenue and capital spending against budget allocations, including virements between budget heads.

The Cabinet is RECOMMENDED to:



- (a) ***note the report and approve the virements as set out in annex 2a;***
- (b) ***agree the creation of the Customer Services Reserve and transfer of £1.000m to that reserve and the transfer of £1.000m to transfer of £1.000m to Efficiency Reserve as set out in paragraph 51;***
- (c) ***approve the Supplementary Estimate requests as set out in paragraph 56;***
- (d) ***agree that the Unringfenced AIDS/HIV Grant can be used to fund Supporting People service as set out in paragraph 27;***
- (e) ***agree the transfer of impairment losses in relation to Landsbanki to the County fund as set out in paragraphs 64 to 67;***
- (f) ***note that £0.6m of Council funding for the day centre element of the Banbury Day Centre project has been released from the moratorium agreed as part of the Capital Programme Review as set out in paragraph 80; and***
- (g) ***agree to take up prudential borrowing to meet commitments in respect of deferred interest loans as set out in paragraph 81.***

7. Service & Resource Planning Report for 2011/12 - 2015/16 (September 2010) (Pages 127 - 146)

Cabinet Member: Finance & Property

Forward Plan Ref: 2010/078

Contact: Lorna Baxter, Assistant Head of Finance Tel: (01865) 323971

Report by Assistant Chief Executive & Chief Finance Officer (**CA7**).

This report is the second in the series for reports on the Service & Resource Planning process for 2011/12 - 2015/16 and will culminate in the Council setting a budget requirement for the authority and an amount of Council Tax for 2011/12 in February 2011.

This report provides an update on information available pertaining to the Business Strategy; the budget for 2011/12 and the medium term; and proposes a process for Service & Resource Planning for 2011/12 including a timetable of events.

The Cabinet is RECOMMENDED to:

- (a) ***approve the Service and Resource Planning process for 2011/12, noting the integration of Capital and the Asset Strategy;***
- (b) ***endorse the distribution and phasing of the total savings targets between Directorates and support services in paragraph 28;***
- (c) ***note the decision of Council on 14 September 2010 on the date for the budget setting meeting of Council.***

8. **White Paper: Equity and Excellence: Liberating the NHS** (Pages 147 - 166)

Cabinet Member: Leader, Adult Services

Forward Plan Ref: 2010/140

Contact: John Jackson, Director for Social & Community Services, Tel: (01865) 323574

Report by Director for Social & Community Services.

The recent White Paper and other related consultation papers set out a whole series of radical proposals for change to the NHS. The White Paper is now out for consultation with responses required by 11 October 2010. The proposals can be grouped together under three main headings:

Adult Social Care – A report by the Director of Social & Community Services entitled 'Health White Paper' is attached at **CA8a**).

Public Health

A report by the Director of Public Health is attached at **CA8(b)**.

Implications for Oxfordshire County Council and the Implementation of the Proposals – to include the implications for the Oxfordshire Joint Health Overview & Scrutiny Committee and for the Health & Well Being Partnership Board – current and future. A report by the Health Scrutiny Advisor is attached at **CA8(c)**.

Cabinet Members are asked to give their comments on the ideas set out in this report.

9. **Local Transport Plan 3 - Draft Plan for Consultation** (Pages 167 - 234)

Cabinet Member: Growth & Infrastructure

Forward Plan Ref: 2010/070

Contact: Joanne Fellows, Project Manager, Local Transport Plan Tel: (01865) 815546

Report by Head of Transport (**CA9**).

The purpose of this report is to seek approval to undertake public consultation on the draft third Local Transport Plan 2011 – 2030 (LTP3).

Oxfordshire County Council has a statutory requirement to produce a new Local Transport Plan (LTP) by April 2011. This will be Oxfordshire's third Local Transport Plan (LTP3) and will cover the period from 2011 to 2030. LTP3 will be a blueprint for all transport development across the county, not just the publicly funded elements.

The background against which the Plan is being developed is changing fast. It is important for the Plan to reflect the current economic climate whilst not losing sight of the longer term aspirations for Oxfordshire. It is important that the County Council has an agreed LTP in order to facilitate the delivery of (and respond to) development and enable the delivery of priority transport schemes when funding becomes available.

The purpose of this report is to seek approval of the draft LTP3 in order to undertake public consultation, which we have a legal obligation to undertake during the development of the Plan. The draft Plan builds on five previous rounds of stakeholder consultation and the previous approvals given by Cabinet over the last year.

The Cabinet is RECOMMENDED to approve the draft Local Transport Plan for consultation, noting the information contained in the draft SEA Environmental Report.

10. Performance Management: 1st Quarter Progress Report Against Priorities and Targets (Pages 235 - 238)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2010/088

Contact: Alexandra Bailey, Corporate Performance & Review Manager Tel: (01865) 816384

Report by County Council Management Team (**CA12**).

This paper contains a report on Oxfordshire County Council's Corporate Performance for the first quarter of 2010/11 (Q1). It consists of a progress report against our Corporate Balanced Scorecard and our Corporate Risk Register where performance and/or risks have been given a proposed RAG-rating of red, and in some cases amber (where performance is below expectation, where there are high risks involved, or where CCMT attention is otherwise required). A one page summary of the Q1 performance against the Corporate Balanced Scorecard is attached at Appendix 1.

The Cabinet is RECOMMENDED to note this report.

11. Establishment Review - September 2010 (Pages 239 - 242)

Cabinet Member: Deputy Leader

Forward Plan Ref: 2010/089

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Report by Head of Human Resources (**CA13**).

This report gives an update on activity since 31 March 2010. It gives details of the agreed establishment figure at 30 June 2010 in terms of Full Time Equivalents, together with the detailed staffing position at 30 June 2010. These are shown in the report by directorate and service area.

The report also provides information on current activity and in addition there is information on grant funded posts and those vacancies which are being covered by agency staff and at what cost.

The Cabinet is RECOMMENDED to:

(a) note the report;

(b) confirm that the Establishment Review continues to meet the Cabinet's

requirements in reporting and managing staffing numbers.

12. Forward Plan and Future Business (Pages 243 - 246)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include “updating of the Forward Plan and proposals for business to be conducted at the following meeting”. Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.
